

Churchill & Sarsden Village Hall, Churchill, Oxfordshire OX7 6NJ

BOOKING FORM

This booking form and subsequent confirmation by email or hard copy by the authorised representative of Churchill & Sarsden Village Hall form an agreement to hire the hall

1. HIRER			
2. EMAIL ADDRESS			
3. NAME OF ORGANISATION (if appropriate)			
4. ADDRESS & TELEPHONE			
5. PREMISES: the whole of the village hall or otherwise by mutual agreement. NB: Permission for activities on the village green must be obtained by the HIRER from the Parish Council. clerk@churchillandsarsden-pc.gov.uk			
6. PERIOD OF HIRING	Date:	Hours:	
7. PURPOSE OF HIRING:			
8. HIRING FEE: (an additional deposit may be charged against damages which will be returned as appropriate)			
9. THE HIRER agrees to be present during the hiring and agrees to the Standard Conditions of Hire.			
SIGNATURE OF HIRER:		DATE:	
CHARGES Hirings are by session: 9am - 1pm; 2.00pm - 6.00pm; 7.00pm -11.00pm and include use of tables, chairs and kitchen equipment			
	Single session	Double session	Triple session
Village groups	£15.00	£22.00	£25.00
Village resident single activity	£30.00	£45.00	£65.00
Multi bookings	£27.00	£42.00	£62.00
Non village resident single activity	£42.00	£65.00	£90.00
Multi bookings	£37.00	£60.00	£82.00
Separate off-site hire of equipment: Tables: £3.00: Card tables: £1.50: Chairs: £1.00			
This form should be sent to Brian Coughlin, email bacoughlin@icloud.com Payment to Churchill & Sarsden Village Hall, sort code: 40 35 34 account: 24474570			