

## Churchill & Sarsden Village Hall, Churchill, Oxfordshire OX7 6NJ Booking Form

This booking form and subsequent confirmation by email or hard copy by the authorised representative of Churchill & Sarsden Village Hall form an agreement to hire the hall

<b>1. HIRER</b>			
<b>2. EMAIL ADDRESS</b>			
<b>3. NAME OF ORGANISATION</b> (if appropriate)			
<b>4. ADDRESS &amp; TELEPHONE</b>			
<b>5. PREMISES:</b> the whole of the village hall or otherwise by mutual agreement. NB permission for activities on the village green must be obtained by the HIRER from the Parish Council.			
<b>6. PERIOD OF HIRING</b>		<b>Date:</b>	<b>Hours:</b>
<b>7. PURPOSE OF HIRING:</b>			
<b>8. HIRING FEE:</b> (an additional deposit may be charged against damages which will be returned as appropriate)			
<b>9. THE HIRER</b> agrees to be present during the hiring and agrees to the Standard Conditions of Hire and the Special Conditions of Hire during COVID-19, both attached:			
<b>SIGNATURE OF HIRER:</b>		<b>DATE:</b>	
<b>CHARGES</b>			
Hirings are by session: 9am-1pm; 2.00pm-6.00pm; 7.00pm-11.00pm and include use of tables, chairs and kitchen equipment			
	<b>Single session</b>	<b>Double session</b>	<b>Triple session</b>
Village groups	£9.00	£15.00	£20.00
Village resident single activity	£20.00	£32.00	£50.00
Multi bookings	£18.00	£30.00	£45.00
Non village resident single activity	£32.00	£55.00	£80.00
Multi bookings	£25.00	£45.00	£65.00
Separate off-site hire of equipment: Tables: £2.50; Card tables: £1.00; Chairs: £0.75			
This form should be sent to Debbie Johnson, 2 Eversley Lane, Churchill OX7 6PQ or emailed to <a href="mailto:churchillandsarsdenhall@gmail.com">churchillandsarsdenhall@gmail.com</a> Payment to Churchill & Sarsden Village Hall, sort code: 40 17 19 account: 50232653 Chqs/cash to address above			